



Viswambhara Educational Society

**VAAGDEVI COLLEGE OF ENGINEERING**

**Autonomous**

Approved by AICTE & Affiliated to JNTUH, Hyderabad  
Bollikunta, Warangal - 506 005 (Telangana State)

### ***2.3.4 Preparation and adherence to Academic Calendar and Teaching Plans by the institution:***

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#### ***Academic Calendar:***

The academic calendar for the college is prepared in the chronological order by principal and head of the departments. It consists of the activities planned for the semester which includes proper completion of syllabus, I and II mid examinations, Practical examinations, end semester examinations, CRC meetings, parent teacher meeting etc..

#### ***Pedagogical initiatives:***

- Before starting of the semester subjects and teachers those are expertise in subjects are identified.
- Based on subject expertise, subject allotment is done well in advance to allow faculty members to prepare lesson plans, course plan, soft / hard copies of the lecture notes.
- The course co-coordinator/instructor prepares the course file which includes course outcomes, lesson-plan, course materials well in advance to the commencement of the semester
- All the faculties are requested to maintain Attendance registers.
- Lecture Session duration 60 minutes. Laboratory duration is 3 hrs or 2 hours based on credits allotted for lab.
- Assignments are given to students for their better performance.
- Workshops are organized to help the students to understand concepts beyond curriculum.

  
**PRINCIPAL**  
Vaagdevi College of Engineering  
Bollikunta, Warangal-506003